

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on July 18, 2011. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Norland, Schindle, Freyberg and Steiner, City Administrator Sande, City Clerk Gehrke, Attorney Kennedy, Engineer Malm and Planner Fischer. Absent: Finance Director Mork.

Approval of Agenda

There were no changes to the agenda as presented.

Approval of Minutes

Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council Workshop of July 5, 2011 and the Council meeting of July 5, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Correspondence

River Meadows Community Garden

Council Member Norland read an email she received from Lynn Solo giving an update of the River Meadows Community Garden. Ms. Solo reported the garden is doing well this year in spite of torrential rains. The church has granted the use of 11 more plots and once the soil is amended, those plots should be workable. She also noted the contribution by the City of North Mankato of the port-a-potty, wood chip, mulch and leaf piles.

Thank-You Letter from Minnesota Valley Action Council

Mayor Dehen presented a letter from the Minnesota Valley Action Council expressing their appreciation for the City's decision to continue the bookmobile service to the Head Start families.

Letter from Larry Schoettler

Mayor Dehen presented a letter and DVD from Larry Schoettler. The DVD features some home movies his father, Ray Schoettler, took of the North Mankato Hockey Club, circa 1955-1960, upper North Mankato, circa 1960 when work was being done on the water tower, and the flood of 1965.

Public Hearing, 7 p.m. – Consider Amending North Mankato City Code, Title XI, Business Regulations and Licensing

The Mayor opened the public hearing to consider amending the North Mankato City Code, Title XI, Business Regulations and Licensing. The Affidavit of Publication is included in the packet. Administrator Sande reported the public hearing is to address the rules and regulations for potential operation of pawn shops in B-3 zoning districts. Attorney Kennedy reported the drafted ordinance regulating pawn shops is patterned after the City of Mankato ordinance and Minnesota Statutes. He reported no fee schedule has been included in the ordinance and a fee schedule could be adopted at the time a request is made for a pawn shop. Attorney Kennedy reported he spoke with the Commander in charge of pawn shops in Mankato regarding their level and cost of enforcement. Council Member Freyberg asked Attorney Kennedy the difference between a natural person and unnatural person which is referenced in the proposed ordinance. Attorney Kennedy reported a natural person is an individual and an unnatural person is a Limited Liability Corporation or a Corporation. Kevin Mock, 1640 Pleasant View Drive, Apt. D, appeared before the Council and reported that he had worked at Pawn America for two years and has some knowledge about pawn shops. He referenced three items: 1) the Automated Pawn System (APS) – each item gets submitted on a daily basis to the APS, which is run

by the City of Minneapolis who charges the city a fee plus a fee to each customer. He stated there is another system, Leads on Line, which is cheaper. Mr. Mock believes there should be better clarification of what constitutes an item for the \$1.50 transaction fee. 2) Whether the person who owns the business should be charged if a wrong serial number is entered or the employee who did the actual transaction should be charged; and 3) He believes the hold period for items should be changed from 30 days to 15 days. He also stated that at Pawn America less than one percent of the merchandise is found to be stolen. Mr. Mock referenced other used goods shops which do not have the same hold requirements and stated he would like to see fair and equitable treatment for all used goods businesses. Attorney Kennedy reported other businesses do not have the same restrictions as the pawn shops and there are more reports required of a pawn shop. He also stated enforcement is the same as for liquor and cigarette licenses in that if an employee breaks the law, it puts the business in jeopardy. Attorney Kennedy also reported he is not aware of Minnesota Statutes that cover silver and gold buyers. Kim Spears, 916 South Avenue, appeared before the Council and stated he believes based on Attorney Kennedy's response there is a bias against pawn shops. Administrator Sande stated the request to consider changes to the ordinance to cover other used goods shops could be considered at an Intergovernmental meeting. He also reported that the City Code is updated annually to make any necessary changes. With no one else appearing before the Council, the Mayor closed this portion of the meeting.

Ord. No. 39, Fourth Series, Amending North Mankato City Code, Title XI, Business Regulations, Chapter 110, Entitled General Business Regulations and Licensing

Council Member Steiner moved, seconded by Council Member Norland, to adopt Ord. No. 39, Fourth Series, Amending North Mankato City Code, Title XI, Business Regulations, Chapter 110, Entitled General Business Regulations and Licensing. Vote on the Ordinance: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Public Hearing, 7 p.m. – Consider Amending North Mankato City Code, Title XV, Land Usage, Chapter 150 Entitled Building Regulations

Mayor Dehen opened the public hearing to consider amending the North Mankato City Code, Title XV, Land Usage, Chapter 150 Entitled Building Regulations. Administrator Sande reported that due to the state impasse and shutdown, it is necessary to adopt an ordinance to preserve the public safety regarding electrical inspections. As the state has the authority to issue permits and provide electrical inspections, no electrical inspections are occurring during the state shutdown. To continue electrical inspections during the state shutdown, the City proposes to contract with the current state electrical inspector for our area, Keith Hollnagel. Attorney Kennedy reported this is an emergency ordinance and may not be used if a state budget is adopted. Council Member Freyberg stated that the City could use electrical inspectors other than the State electrical inspector. With no one else appearing before the Council, the Mayor closed this portion of the meeting.

Ord. No. 40, Fourth Series, Amending North Mankato City Code, Title XV, Land Usage, Chapter 150 Entitled Building Regulations

Council Member Steiner moved, seconded by Council Member Norland, adopting Ord. No. 40, Fourth Series, Amending North Mankato City Code, Title XV, Land Usage, Chapter 150 Entitled Building Regulations. Vote on the Ordinance: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Open the Meeting to the Public for the First Time**Marion Haayer, Emergency Management Director**

Marion Haayer, Emergency Management Director, appeared before the Council and thanked Boy Scout Troop 29 for the work they have done the past four years handing out rulers and Frisbees during the North Mankato Fun Days Grand Parade.

Nicollet County Board Actions

Council Member Schindle noted a new Deputy Sheriff was hired by Nicollet County. Administrator Sande reported this was a replacement hire for the person the City of North hired as a Patrol Officer.

Staff Reports**City Administrator****Res. No. 37-11 Awarding Bid for Project No. 11-04D, 2011 Street Improvements**

Administrator Sande presented the Tabulation of Bids for Project No. 11-04D, 2011 Street Improvements, reporting three bids were received with the low bid submitted by W.W. Blacktopping of Mankato in the amount of \$148,700.05. The Engineer's Estimate for the project was \$200,000. The City Engineer has reviewed the bids and staff is recommending award of the contract to W.W. Blacktopping of Mankato in the amount of \$148,700.05. **Council Member Steiner moved, seconded by Council Member Schindle, to adopt Resolution No. 37-11 Awarding Bid for Project No. 11-04D, 2011 Street Improvements, to W.W. Blacktopping of Mankato for the low bid amount of \$148,700.05. Vote on the Resolution: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Agreement Between City of North Mankato and City of Mankato for Transit Services

Administrator Sande reported this item was brought forward from the July 5, 2011 Council meeting. Additional information has been provided regarding costs of service and a copy of the current route schedule. He reported the City of North Mankato must provide a written agreement to the City of Mankato by July 31, 2011 in order for them to encumber funds for the North Mankato bus route for calendar year 2012. Council Member Freyberg stated it might behoove the City to look at private mass transit. **Council Member Schindle moved, seconded by Council Member Steiner, to approve the Agreement Between City of North Mankato and City of Mankato for Transit Services. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Reminder of Council Budget Workshop

Administrator Sande reported the Council Budget Workshop on Monday, August 1, 2011 was originally scheduled for 6 p.m. however since this is the Budget Workshop with the Department Heads, staff is recommending changing the Budget Workshop to 5 p.m. **Council Member Schindle moved, seconded by Council Member Steiner, to set the Council Budget Workshop with the Department Heads for Monday, August 1, 2011 at 5 p.m. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

School and Conference

Council Member Steiner moved, seconded by Council Member Norland, to approve actual and necessary expenses for the following school and conference:

1. Association of Minnesota Emergency Managers (AMEM) Conference, Breezy Point, September 18-21 for Emergency Management Director.

Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

City Clerk

Parade Permit for MSU Athletes in Action 5K Run/Walk

Clerk Gehrke presented an application for a parade permit for the MSU Athletes in Action to hold their 5K Run/Walk from 9 a.m. to 11:30 a.m. on Saturday, August 27, 2011. The North Mankato Police Chief has approved this application. **Council Member Schindle moved, seconded by Council Member Norland, to approve the parade permit for the MSU Athletes in Action 5K Run/Walk from 9 a.m. to 11:30 a.m. on Saturday, August 27, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Parade Permit for Susan G. Komen Benefit Run, Benson Park

Clerk Gehrke presented an application for a parade permit for the Susan G. Komen Benefit Run at Benson Park on Saturday, August 13, 2011 from 9 a.m. to 12 noon. The North Mankato Police Chief has approved this application. **Council Member Steiner moved, seconded by Council Member Norland, to approve the parade permit for the Susan G. Komen Benefit Run at Benson Park from 9 a.m. to 12 noon on Saturday, August 13, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Large Group Permit for Benefit Run, Benson Park

Clerk Gehrke presented an application for a large group permit for Susan G. Komen Benefit Run in Benson Park on Saturday, August 13, 2011 from 9 a.m. to 12 noon. Council Member Schindle asked about the cleaning schedule for the trail. Administrator Sande will ask the Park Superintendent to ensure the trails are clean prior to events being held at Benson Park. **Council Member Schindle moved, seconded by Council Member Norland, to approve the large group permit for the Susan G. Komen Benefit Run to be held at Benson Park on Saturday, August 13, 2011 from 9 a.m. to 12 noon. Vote on the motion: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Audio and Large Group Permit for Bethany Lutheran College Family Picnic, Spring Lake Park

Clerk Gehrke presented an application for an audio and large group permit for Bethany Lutheran College to hold their family picnic at Spring Lake Park on Wednesday, August 10, 2011 from 3 p.m. to 10 p.m. **Council Member Norland moved, seconded by Council Member Schindle, to approve the audio and large group permit for Bethany Lutheran College to hold their family picnic at Spring Lake Park from 3 p.m. to 10 p.m. on Wednesday, August 10, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Request for Special Event Permit for Bean Bag Tournament at Bobby Joe's Pub, 253 Belgrade Avenue

Clerk Gehrke presented a request for a special event permit for a Bean Bag Tournament to be held at Bobby Joe's Pub, 253 Belgrade Avenue from 11 a.m. to 6 p.m. on Saturday, August 6, 2011. Mayor Dehen noted that 30 teams were turned away for the Fun Days Bean Bag Tournament with 62 teams participating. Clerk Gehrke reported there will be a fenced in area allowing entry and exit only through the main entrance of Bobby Joe's Pub. **Council Member Steiner moved, seconded by Council Member Norland, to approve the special event permit for the Bean Bag Tournament to be held at Bobby Joe's Pub, 253 Belgrade Avenue from 11 a.m. to 6 p.m. on Saturday, August 6, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Finance Director

Comprehensive Annual Financial Report

Administrator Sande reported the auditors would be present at the August 15, 2011 Council meeting to review the Comprehensive Annual Financial Report for the period ending December 31, 2010.

Report from Council Members

Council Member Norland

Council Member Norland requested copies of the Ray Schoettler DVD be sent to Dick Lyons and to Ben Leonard at the Nicollet County Historical Society.

Report from the Mayor

The Mayor thanked Council Members Norland and Steiner for attending "Coffee with the Council" at Spinner's Bar on Saturday, July 16, 2011.

The Mayor reported Belgrade Blues will be held on Saturday, July 23, 2011 beginning at 12 noon. Administrator Sande reported traffic detours will be necessary with Belgrade Avenue closed through the Range Street intersection. Alternate routes are available on Nicollet Avenue or Wall Street.

The Mayor reported a Town Hall meeting hosted by I & S Engineers will be held at the Marigold site at 6:30 p.m. on Tuesday, July 26, 2011. Mankato Tent & Awning will provide a tent and Just Ask Rental will bring chairs. A tour of the 200 Block of Belgrade and discussion about what businesses and residents would like to see in the 200 Block of Belgrade will take place.

Open the Meeting to the Public for the Second Time

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council and asked if discussion had been held on receiving training reimbursement for the Howe Fire Truck the City donated to South Central College. Administrator Sande reported this will be pursued in the near future.

Kim Spears, 916 South Avenue

Kim Spears, 916 South Avenue, appeared before the Council and asked for the total amount of City involvement in the Transit Agreement. Administrator Sande reported the amount is a net bill of \$53,000.

Bills and Appropriations

Council Member Steiner moved, seconded by Council Member Norland, to approve all bills and appropriations in the amount of \$664,998.48. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 7:59 p.m.

Mayor

City Clerk

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
July 19, 2011

The Nicollet County Board of Commissioners met in special session on Tuesday, July 19, 2011 9:00 a.m. with Chair James Stenson. Commissioners David Haack, Dr. Bruce Beatty, Marie Dranttel, and Jack Kolars were present. Also present were Assistant County Attorney Michelle Zehnder Fischer, County Attorney Michael Riley, Auditor-Treasurer Bridgette Kennedy, Administrator Robert Podhradsky, and Recording Secretary Margo Brown.

Department Heads or representatives present included Recorder Kathy Conlon, Social Services Director Joan Tesdahl, Public Health Director Julie Carroll, Probation Director Rich Molitor, Assessor Doreen Pehrson, Emergency Management Director Denise Wright, Chief Deputy Sheriff Karl Jensen, and Facilities Maintenance Director Doug Krueger. Brown/Nicollet Community Health Director Karen Swenson, Public Works Director Seth Greenwood, Technologies Director Dayle Moore, and Environmental Services Director Mandy Landkamer were excused.

Administrator Podhradsky provided information to the Board regarding the updates on the shutdown. He noted that in the last several days, a tentative agreement has been discussed at the capitol. A special session has not yet been scheduled, but is expected to be called shortly.

The County Board and County staff took this opportunity to discuss the impact of the State shutdown and how Nicollet County should address certain financial issues relating to this shutdown. Some of the information discussed by the Board and Department Heads included:

- Social Services issues - Joan Tesdahl noted that Child support costs are now being covered following a decision by the Special Master.
- Ms. Tesdahl noted the problems encountered by clients/staff and stated that waiting for the payment of the child care assistance dollars was a major issue and affected a good number of people.
- It was noted that County budgets may suffer due to the fact that the state may not provide as much funding in certain areas. This may have an adverse impact on local property taxes.
- It was noted that the current court order is effective through July 30th, so if nothing is settled by that date, some of the programs currently being funded could change unless another court order is issued.
- Public Health – Julie Carroll noted that she received word that coverage of their programs should continue.
- Probation – Rich Molitor provided information about the state's share of his staff costs, but he has no solid information at this time.
- Assessor – Doreen Pehrson reported on the homestead credit program and noted that there may be some changes and/or tax shifts.
- Recorder – Kathy Conlon provided information regarding how much money their office has collected in the past several weeks and how much needs to be sent to the state.

Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to continue funding all programs that require State funding with County funds and discuss this again at the next meeting on July 26, 2011, or until the state settles, and note that the County expects to be reimbursed for costs of this funding by the State. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Upon a motion by Commissioner Haack and seconded by Stenson, it was moved to adjourn the meeting at 8:28 a.m. The motion carried unanimously.

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
July 26, 2011

The Nicollet County Board of Commissioners met in special session on Tuesday, July 26, 2011 at 9:00 a.m. with Chair James Stenson. Commissioners David Haack, Dr. Bruce Beatty, Marie Dranttel, and Jack Kolars were present. Also present were Assistant County Attorney Michelle Zehnder Fischer, Auditor-Treasurer Bridgette Kennedy, Administrator Robert Podhradsky, and Recording Secretary Margo Brown.

Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to approve the minutes of the July 12, 2011 and July 19, 2011 Board meetings. The motion carried unanimously.

Upon a motion by Commissioner Haack and seconded by Beatty, it was moved to approve the County bills as presented. On a roll call vote, all Commissioners present voted yes and the motion carried unanimously.

List bills

Social Services Fiscal Supervisor Lisa Stadler appeared before the Board to request approval of the Social Services bills. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to approve the Social Service bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

County Auditor-Treasurer Bridgette Kennedy addressed the Board to request the appointment of two Commissioners to serve on a Joint Ditch Authority for Judicial Ditch 20 S&N. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to appoint Commissioners Bruce Beatty and Marie Dranttel to serve as representatives on the Joint Ditch Authority for Judicial Ditch 20 Sibley & Nicollet, with Commissioner James Stenson to serve as alternate. The motion carried unanimously.

At this time a joint phone call was held with Sibley County representatives and it was decided to hold the joint meeting on September 13, 2011 at 1:30 p.m. at the Sibley County Courthouse.

Public Works Director Seth Greenwood addressed the Board to ask for consideration and approval of ditch repairs. Upon a motion by Commissioner Beatty and seconded by Dranttel, it was moved to accept the recommendation of the Public Works Director, it was moved to approve the following ditch repair reports:

Report No. 11-15	County Ditch 46A	Section 1-109-28
Report No. 11-16	County Ditch 58	Section 9-109-27

The motion carried unanimously.

At this time the Public Works Director requested that the Board consider approval of a quote for 2011 highway striping. Three quotes were received as follows:

Traffic Marking Services	\$ 92,763.24
AAA Striping Service Co.	\$ 97,453.34
Swanston Equipment Co.	\$103,413.22

Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to accept the recommendation of the Public Works Director, approve the quote for 2011 Highway striping, and award the contract to Traffic Marking Services in the amount of \$92,763.24. The motion carried unanimously.

Public Works Director Greenwood requested that the Board consider approval of an amendment to a FEMA agreement previously approved by the Board. Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to accept the recommendation of the Public Works Director and approve the DR1941 sub grant agreement amendment previously approved by the Board of Commissioners and authorize the County Board Chair and Administrator to sign the agreement amendment. The motion carried unanimously.

The Board briefly discussed the Minnemishinona Falls Trail Project with the Public Works Director. Mr. Greenwood stated that the project is, for the most part, complete at this time. Public Works Director Greenwood also updated the Board on a number of other projects and construction currently in progress.

County Sheriff's Jail Administrator Joel Polzin appeared before the Board to request approval of the food service agreement for jail inmates. Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to accept the recommendation of the Sheriff's Office and approve the Food Service Management Agreement through A'viands, LLC for the period of one year through June 15, 2012. The motion carried unanimously.

County Recorder Kathy Conlon appeared before the Board to request approval to set a public hearing regarding fees charged for access to LandShark, which is a web-based tract index. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to accept the recommendation of the County Recorder and set a public hearing on August 23 at 10:20 a.m. for consideration of fees for access to LandShark. The motion carried unanimously.

Margo Brown, representing the Human Resources Department, informed the Board of a replacement hiring:

Auditor-Treasurer Bridgette Kennedy has hired Renae Rolle to fill the vacant full time Clerk 2 position vacated by Barb Holmin. Ms. Rolle began her position on July 22, 2011 at a salary of \$10.45 per hour, which represents pay step 1 of pay grade 7.

Ms. Brown noted the receipt of an end of probation request and asked that the Board consider approval.

Upon a motion by Commissioner Stenson and seconded by Beatty, it was moved to accept the recommendation of the Human Resources Department for Social Services Director Joan Tesdahl and approve the end of probation request for Family Based Services Provider Lexy Drysdale, and declare that she is a regular Nicollet County employee, effective August 8, 2011. The motion carried unanimously.

Auditor-Treasurer Kennedy requested that the Board approve a resolution accepting donations for the second quarter of 2011. Upon a motion by Commissioner Dranttel and seconded by Kolars, it was moved to accept the recommendation of the Auditor-Treasurer and adopt the resolution accepting donations for the 2nd quarter of 2011 – from April 1, 2011 through June 30, 2011. The motion carried unanimously.

RESOLUTION

WHEREAS, in accordance with the Nicollet County Donation Policy, adopted September 9, 1997, a list of donations to the County will be considered for approval by the County Board of Commissioners, and

WHEREAS, the Nicollet County Auditor=s Office has compiled a list of donations made to the County from April 1, 2011 through June 30, 2011.

THEREFORE, BE IT RESOLVED that the Nicollet County Board of Commissioners approve the following donations accepted by Department Heads on behalf of the County throughout the year of 2011:

**Donations received by Nicollet County
April 1, 2011 through June 30, 2011**

<u>FROM WHOM</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
Anonymous Donor, via Ameriprise Investment Services	\$ 7,500.00	Veteran's Van
American Legion Aux. Post 510	\$ 100.00	Veteran's Van
Various Donors	\$ 1,154.50	Veteran's Van
Various Donors	\$ 700.00	K-9 Unit
Farmer's Co-op of Hanska	\$ 100.00	Boat & Water Safety
Various Donors	\$ 265.00	Loan Closet
United Way of St. Peter	\$ 625.00	Senior Transportation
Nicollet Fund Drive	\$ 295.32	Senior Transportation
Altamira Cohrt	\$ 100.00	Senior Transportation
Various Donors	\$ 437.00	Senior Transportation
Various Donors	\$ 300.00	Seven Mile Creek Park/Wood

County Administrator's report included information about the following items/meetings:

- No report

Chair James Stenson reported on the following past and future activities/meetings, including:

- Various Board and Workshop meetings
- Child Care Task Force meeting
- Extension Committee meeting
- County Board of Equalization
- Community Health Meeting
- Meeting with State Auditor
- Planning & Zoning Meeting
- Sioux Trails Mental Health Board

The Commissioners reported on various past and future activities/meetings, including:

Commissioner Jack Kolars

- Highway 14 meeting in Owatonna
- Information from Minnesota Valley Action Council
- Neighborhood Cookout at the New Sweden Dairy

Commissioner David Haack

- Reported on a Traverse des Sioux Library meeting – discussed the levy amount for the future

Commissioner Marie Dranttel

- Attended a Region Nine meeting

Commissioner Dr. Bruce Beatty

- Minnesota River Board – annual meeting held on June 13th

Upon a motion by Commissioner Stenson and seconded by Beatty, it was moved to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to adjourn the meeting at 10:30 a.m. The motion carried unanimously.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #11A	Dept: Administration	Council Meeting Date: 8/1/11
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TITLE OF ISSUE: Res. Setting Gas Mileage Reimbursement Rate

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a resolution setting the gas mileage reimbursement rate at \$0.555 per mile. The Internal Revenue Service has increased the standard mileage reimbursement rate effective July 1, 2011 for business miles.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt resolution

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

RESOLUTION SETTING GAS MILEAGE
REIMBURSEMENT RATE

WHEREAS, periodically it is necessary for City employees to use their personal vehicles for City business; and

WHEREAS, the federal government has set the standard mileage rate for reimbursement of business mileage at \$0.555 per mile effective July 1, 2011;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, the mileage reimbursement rate for use of personal vehicles is hereby set at \$0.555 per mile effective July 1, 2011.

Adopted this 1st day of August 2011.

Mayor

City Clerk

Announcement Highlights

Page address: <http://www.mnsu.edu/news/read/?id=1309498919&paper=topstories>

New mileage reimbursement rates in effect

New mileage reimbursement rates will be in effect July 1 through Dec. 31, 2011. The Internal Revenue Service (IRS) has announced an increase in the standard mileage reimbursement rate for business miles. The rate will be adopted for use by state employees.
2011-07-05

New mileage reimbursement rates have been announced and will be in effect July 1 - Dec. 31, 2011. The Internal Revenue Service (IRS) has announced an increase in the standard mileage reimbursement rate for business miles. The rate will be adopted for use by state employees.

Mileage rates are used to calculate reimbursements to employees that use their personal vehicles for business trips.

The current IRS mileage reimbursement rate for when a state vehicle is unavailable to the employee is 51.0 cents per mile. This rate will increase to 55.5 cents per mile. The current IRS mileage reimbursement rate for when a state vehicle is declined or not accepted by the employee is 44.0 cents per mile. This rate will increase to 48.5 cents per mile.

These updated rates apply to all business trips taken between July 1 - Dec. 31, 2011. For questions regarding travel or expense reimbursements, contact Tami Galema-Liebl, the university travel claims clerk at 389-5006 or tamara.galema-liebl@mnsu.edu.

For more information on Minnesota State University, Mankato traveling, visit <http://www.mnsu.edu/busoff/travel/index.html>.

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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #11B	Dept: Administration	Council Meeting Date: 8/1/11
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TITLE OF ISSUE: Crime Alert

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is the utility bill insert that was sent to all North Mankato residents. Chief Boyer will be at the meeting to answer questions at the meeting.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Information only

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____		Insert _____		

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____



CRIME ALERT



The North Mankato area has seen an increase in thefts from automobiles. Most of the vehicles have been unlocked and valuables left inside. Please remember to lock your doors, remove your valuables and report all suspicious activity via 911. Thank you and have a safe summer from the North Mankato Police Department!



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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #11C	Dept: Administration	Council Meeting Date: 8/1/11
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TITLE OF ISSUE: Res. Of Support for the North Mankato Post Office

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a resolution in support of keeping the North Mankato Post Office open.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt resolution

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

RESOLUTION NO.

RESOLUTION IN SUPPORT OF
NORTH MANKATO POST OFFICE

WHEREAS, the United States Postal Service (USPS) has created a list of post offices being considered for closure; and

WHEREAS, North Mankato is a city of 13,394, which continues to grow and is a developing regional center; and

WHEREAS, the North Mankato Post Office is handicap accessible thereby servicing senior and disabled local residents; and

WHEREAS, North Mankato has a large employment base and a significant business sector and therefore a conveniently located postal facility is an important asset;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the Postmaster General is hereby requested to maintain the North Mankato Post Office as currently operated.

Adopted by the City Council this 1st day of August 2011.

Mayor

City Clerk

CITY OF NORTH MANKATO



REQUEST FOR COUNCIL ACTION

Agenda Item #12A	Dept: City Clerk	Council Meeting Date: 8/1/11
------------------	------------------	------------------------------

TITLE OF ISSUE: Application for Taxicab License, Blue Earth Taxi, 104 E. Vine Street

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is an application for Blue Earth Taxi to run a taxicab service in North Mankato. Police Chief Boyer has approved the application.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve application

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify)		Taxicab license application		

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

APPLICATION FOR LICENSE
CITY OF NORTH MANKATO

TYPE OF LICENSE: Taxicab

Application Fee: \$40⁰⁰

BUSINESS NAME: <u>BLUE EARTH TAXI</u>
BUSINESS ADDRESS: <u>104 E VINE Street MANKATO, MN 56001</u>
MINNESOTA TAX I.D. # <u>2108820</u> FEDERAL TAX I.D. # <u>45-2426244</u>

Applicant's Name: DARIUS KNOT (Donte)
(Include full middle name)

Applicant's Social Security #: _____ Citizenship Status: Citizen

Applicant's Present Address: 323 W Wheeler AVE #4 North Mankato, MN 56003

Length of time at this address: 5 years

Applicant's Occupation: Process server

Applicant's Place of Employment: Home

Length of time so engaged: 2 years

Applicant's addresses and occupations for the three (3) years prior to the date of application (if different from above):

Has applicant ever been convicted of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations, and if so, the date and place of conviction and the nature of the offense:

Misdemeanor (theft) January 2004 I was a cashier at menards and I allowed young lady to walk through line without paying for \$29.00 Radio. This was over 6 yr

List four (4) character references if applicant has not resided in the City for two (2) years prior to the date of application:

and I'm
much more mature
now. I've reported
crimes to N. Mankato
for years leading to
suspects being arrested.
I have degree in Law Enfor.
me

References continued ---

I, the applicant, understand that it is unlawful to intentionally make a false statement or omission upon this application form. Further, I understand that any false statement in such application, or any willful omission to state any information called for on such application form, shall, upon discovery of such falsehood, work an automatic refusal of license, or if already issued, shall render any license or permit issued pursuant thereto, void, and of no effect to protect me from prosecution for violation of Chapter 6, or any part hereto, of the City Code for the City of North Mankato.

Darius Krop

Signature of Applicant

Date of Birth

07/15/11
Date of Signing

Subscribed and sworn to before me this
15th day of July, 2011.

Nancy Decker
City Clerk

OFFICE USE If needed:

POLICE approved not approved ___ Date: 07-18-2011 (2) #701

COUNCIL ACTION approved ___ not approved ___ Date:

Application Fee paid on: _____

License Issued on: _____

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #12B	Dept: City Clerk	Council Meeting Date: 8/1/11
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TITLE OF ISSUE: Application for Temporary 3.2 Malt Liquor, Men's State Tournament, Caswell Park, August 12-14, 2011

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is an application for the North Mankato Civic & Commerce Association to sell 3.2 beer at Caswell Park for the Men's State Tournament at Caswell Park August 12-14, 2011. Police Chief Boyer has approved the application and necessary insurance is in place.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve application

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify)		Application		

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

**APPLICATION FOR LICENSE
CITY OF NORTH MANKATO
Men's Fastpitch Tournament - Caswell Park, August 12-14, 2011**

TYPE OF LICENSE: Temporary 3.2 Liquor

Application Fee: \$25.00

BUSINESS NAME: NORTH MANKATO CIVIC & COMMERCE ASSOCIATION

BUSINESS ADDRESS: P.O. BOX 2164, NORTH MANKATO, MN 56002-2164

MINNESOTA TAX I.D. # _____ FEDERAL TAX I.D. # _____

Applicant's Name: **North Mankato Civic and Commerce Association**

Applicant's Social Security #:

Citizenship Status: **Yes**

Applicant's Present Address: P.O. Box 2164, North Mankato, MN 56002-2164

Length of time at this address:

Applicant's Occupation:

Applicant's Place of Employment:

Length of time so engaged:

Applicant's addresses and occupations for the three (3) years prior to the date of application
(if different from above):

Has applicant ever been convicted of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations, and if so, the date and place of conviction and the nature of the offense: **NO**

List four (4) character references if applicant has not resided in the City for two (2) years prior to the date of application:

References continued ---

I, the applicant, understand that it is unlawful to intentionally make a false statement or omission upon this application form. Further, I understand that any false statement in such application, or any willful omission to state any information called for on such application form, shall, upon discovery of such falsehood, work an automatic refusal of license, or if already issued, shall render any license or permit issued pursuant thereto, void, and of no effect to protect me from prosecution for violation of Chapter 6, or any part hereto, of the City Code for the City of North Mankato.

Cheryl Regan
 Signature of Applicant

10-8-74
 Date of Birth

7-27-11
 Date of Signing

Subscribed and sworn to before me this
27th day of July, 2011.

Nancy Gehl
 City Clerk

 OFFICE USE If needed:

POLICE approved ___ not approved ___ Date: _____

COUNCIL ACTION approved ___ not approved ___ Date: _____

Application Fee paid on: _____

License Issued on: _____

CITY OF NORTH MANKATO



REQUEST FOR COUNCIL ACTION

Agenda Item #12C	Dept: City Clerk	Council Meeting Date: 8/1/11
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TITLE OF ISSUE: Application for Temporary 3.2 Malt Liquor, Men's Modified and Women's Northern National Tournaments, Caswell Park, September 2-5, 2011

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is an application for the North Mankato Civic & Commerce Association to sell 3.2 beer at Caswell Park for the Men's Modified and Women's Northern National Tournaments at Caswell Park September 2-5, 2011. A team social event will be held at Caswell Park on Saturday, September 3. Police Chief Boyer has approved the application and necessary insurance is in place.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve application

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify)		Application		

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

**APPLICATION FOR LICENSE
CITY OF NORTH MANKATO**

**Men's Modified Tournament/Women's Northern Nationals - Caswell Park,
September 2-5, 2011**

TYPE OF LICENSE: Temporary 3.2 Liquor

Application Fee: \$25.00

BUSINESS NAME: NORTH MANKATO CIVIC & COMMERCE ASSOCIATION

BUSINESS ADDRESS: P.O. BOX 2164, NORTH MANKATO, MN 56002-2164

MINNESOTA TAX I.D. # _____ FEDERAL TAX I.D. # _____

Applicant's Name: **North Mankato Civic and Commerce Association**

Applicant's Social Security #:

Citizenship Status: **Yes**

Applicant's Present Address: P.O. Box 2164, North Mankato, MN 56002-2164

Length of time at this address:

Applicant's Occupation:

Applicant's Place of Employment:

Length of time so engaged:

Applicant's addresses and occupations for the three (3) years prior to the date of application
(if different from above):

Has applicant ever been convicted of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations, and if so, the date and place of conviction and the nature of the offense: **NO**

List four (4) character references if applicant has not resided in the City for two (2) years prior to the date of application:

References continued ---

I, the applicant, understand that it is unlawful to intentionally make a false statement or omission upon this application form. Further, I understand that any false statement in such application, or any willful omission to state any information called for on such application form, shall, upon discovery of such falsehood, work an automatic refusal of license, or if already issued, shall render any license or permit issued pursuant thereto, void, and of no effect to protect me from prosecution for violation of Chapter 6, or any part hereto, of the City Code for the City of North Mankato.

Cheryl Kegan
Signature of Applicant

10 - 8 - 44
Date of Birth

7 - 27 - 11
Date of Signing

Subscribed and sworn to before me this
27th day of July, 2011.

Mary Dehr
City Clerk

OFFICE USE If needed:

POLICE approved ___ not approved ___ Date: _____

COUNCIL ACTION approved ___ not approved ___ Date: _____

Application Fee paid on: _____

License Issued on: _____

CITY OF NORTH MANKATO



REQUEST FOR COUNCIL ACTION

Agenda Item #12D	Dept: City Clerk	Council Meeting Date: 8/1/11
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TITLE OF ISSUE: Application for Temporary 3.2 Malt Liquor, Men's Slow Pitch Fall State Tournament, Caswell Park, September 30-October 2, 2011

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is an application for the North Mankato Civic & Commerce Association to sell 3.2 beer at Caswell Park for the Men's Slow Pitch Fall State Tournament at Caswell Park September 30-October 2, 2011. Police Chief Boyer has approved the application and necessary insurance is in place.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve application

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____		Application		

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

**APPLICATION FOR LICENSE
CITY OF NORTH MANKATO**

Men's Slow Pitch Fall State - Caswell Park, September 30 – October 2, 2011

TYPE OF LICENSE: Temporary 3.2 Liquor

Application Fee: \$25.00

BUSINESS NAME: NORTH MANKATO CIVIC & COMMERCE ASSOCIATION

BUSINESS ADDRESS: P.O. BOX 2164, NORTH MANKATO, MN 56002-2164

MINNESOTA TAX I.D. # _____ FEDERAL TAX I.D. # _____

Applicant's Name: **North Mankato Civic and Commerce Association**

Applicant's Social Security #:

Citizenship Status: **Yes**

Applicant's Present Address: P.O. Box 2164, North Mankato, MN 56002-2164

Length of time at this address:

Applicant's Occupation:

Applicant's Place of Employment:

Length of time so engaged:

Applicant's addresses and occupations for the three (3) years prior to the date of application
(if different from above):

Has applicant ever been convicted of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations, and if so, the date and place of conviction and the nature of the offense: **NO**

List four (4) character references if applicant has not resided in the City for two (2) years prior to the date of application:

References continued ---

I, the applicant, understand that it is unlawful to intentionally make a false statement or omission upon this application form. Further, I understand that any false statement in such application, or any willful omission to state any information called for on such application form, shall, upon discovery of such falsehood, work an automatic refusal of license, or if already issued, shall render any license or permit issued pursuant thereto, void, and of no effect to protect me from prosecution for violation of Chapter 6, or any part hereto, of the City Code for the City of North Mankato.

Cheryl Reagan
Signature of Applicant

10-8-44
Date of Birth

7-27-11
Date of Signing

Subscribed and sworn to before me this
27th day of July, 20 11.

Nancy Duhon
City Clerk

OFFICE USE If needed:

POLICE approved ___ not approved ___ Date: _____

COUNCIL ACTION approved ___ not approved ___ Date: _____

Application Fee paid on: _____

License Issued on: _____

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #12E	Dept: City Clerk	Council Meeting Date: 8/1/11
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TITLE OF ISSUE: Application for Wholesaler's/Manufacturer's Intoxicating Liquor (Micro Brewery) License for Mankato Brewery, 1119 Center Street

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is an application for Wholesaler's/Manufacturer's Intoxicating Liquor License for Mankato Brewery, LLC. This application is a state application that would need City approval prior to the applicant submitting it to the state. After this business is approved as a micro brewery at the state level, they will be applying for two additional licenses at the City level (growler license to sell off-sale and pints on premise permit). These licenses cannot be applied for until they are approved as a micro brewery by the state. The Police Department has conducted background investigations on all shareholders of the company and recommends approval of the application.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve application

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____		Application		

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____



Minnesota Department of Public Safety
 ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street, Suite 222, St. Paul, MN 55101
 (651) 201-7500 TDD (651) 282-6555
 FAX (651) 297-5259

Print Form

APPLICATION FOR A WHOLESALER'S/MANUFACTURER'S INTOXICATING LIQUOR LICENSE

License Expiration Date: _____ License Number: _____ Date Approved: _____

Workers Comp. Ins. Co. The HARTFORD Policy Number 41-DECBF3593

Minnesota Tax ID Number 1648534 Federal Tax ID Number 27-2877184

Licensee's Name (business, partnership, LLC, corporation) Mankato Brewery, LLC		DOB	Social Security Number	DBA or Trade Name Mankato Brewery	
Business address 1119 Center Street			Phone Number 507.386.2337	Fax Number	
City North Mankato		State MN	Zip Code 56003	License Period From _____ To _____	
Warehouse		City North Mankato			State MN
Date of Incorporation	State MN	Certificate Number	Is the corporation authorized to do business in Minnesota? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Indicate type: Submit a certified check and a surety bond in the amount specified.

Wholesaler of Intoxicated Liquor Fee \$15,000 plus \$150 OET* surcharge. Total due \$15,150	Manufacturer Fee - \$30,000 plus \$150 OET* surcharge. Total due \$30,150	Bond - \$10,000
Brewer (brews over 3500 barrels annually)	Fee - \$4,000 + \$150 OET*=\$4,150	Bond - \$1,000
Brewer (brews between 2000 - 3500 barrels annually)	Fee - \$500 + \$50 OET*=\$550	
Wholesaler of Wine	Fee - \$3,750 + \$150 OET*=\$3,900	Bond - \$5,000
Wholesaler of Malt Beverages	Fee - \$1,000 + \$100 OET*=\$1,100	Bond - \$1,000
Wine Manufacturer	Fee - \$500 + \$50 OET*=\$550	Bond - \$5,000
Micro Brewer (brews under 2000 barrels annually)	Fee - \$150 + \$15 OET*=\$165	Bond - \$1,000
Brew Pub	Fee - \$500 + \$50 OET*=\$550	Bond - None
Farm Winery	Fee - \$50 + \$5 OET*=\$55	Bond - \$5,000 Only necessary for new licensees after Jan 1, 2010

Give full name, address, DOB, Social Security number and title of the applicant and for all partner or officers and principal stockholders for corporations, State below the partnership interest of each partner and for a corporation the percentage of stock held by each officer.

Name Anthony Lee Feuchtenberger	DOB 10/01/82	Social Security Number 469178394	Title President	Percent of partner interest 30	
Address 33385 Sibley Heights Lane		City Le Sueur	State MN	Zip Code 56058	
Name Timothy John Tupy	DOB 07/19/69	Social Security Number 475061325	Title CEO	Percent of partner interest 30	
Address 3120 River Meadows Drive		City Mankato	State MN	Zip Code 56001	
Name	DOB	Social Security Number	Title	Percent of partner interest	
Address		City	State	Zip Code	

MAKE CHECK PAYABLE TO: DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT

AMOUNT RECEIVED

Describe the storage and warehousing facilities and/or the bottling and production capacity and the number of floors used.

The production of beer will take place in the production area. This is where the beer is produced, fermented, and packaged. Once the product has been packaged, it will be stored in the cooler room. It will sit there until it is ready to be picked up by the distributor. All of the work will be done on the 1st floor with a roll-up door separating the cooler room from the production area.

List basic federal permit and other permit numbers with their effective dates.

Permit Type Federal Brewers Notice Permit Number TBD Effective Date TBD

Permit Type _____ Permit Number _____ Effective Date _____

Give the address of all branch establishments owned by the applicants in Minnesota.

Street address, city 1119 Center Street North Mankato, MN 56003

Street address, city _____

State whether applicant or any person named herein own any stock or have financial interest in any brewery, manufacturer, wholesaler or retail alcoholic beverage establishment in this State or any other State.

N/A

State whether applicant, partners, or officers were ever indicted or convicted for any violation of the Minnesota Liquor Control Act or a felony in this State or any other State or under federal laws.

N/A

Manufacturers and Brewers: Names of Minnesota Wine and Beer Wholesalers. (Attach additional sheet if needed)

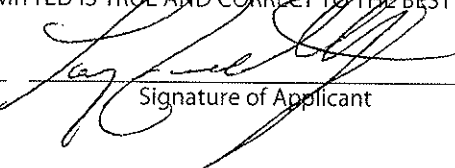
Tow Distribution - Mankato, MN 56001

Wholesalers of malt beverages: State the name and address of the producers of the beverages to be distributed.

All statements and documents submitted with this application shall become a permanent part of the record. The Alcohol and Gambling Enforcement Director has the right to reject or revoke any license or license application containing a false statement.

I CERTIFY THAT THE INFORMATION SUBMITTED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Anthony Lee Feuchtenberger - President



7-25-2011

Print Full Name of Applicant and Title

Signature of Applicant

Date

NOTE

If this application is for a new partnership, submit a certified copy of the partnership agreement. For a new corporation, include a certified copy of the articles and by-laws. If this application is for a license renewal, submit a copy of any amendment made to the partnership agreement or the articles of incorporation and by-laws since the last license was issued.

Identification cards must be obtained for each salesperson employed. Fee is \$20 per card and will expire at the same time as this license.

*Office of Enterprise Technology surcharge

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #12F	Dept: City Clerk	Council Meeting Date: 8/1/11
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TITLE OF ISSUE: Large Group Permit for Hy-Vee Company Picnic, Spring Lake Park, Friday, August 5, 3 p.m. to 10 p.m.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a large group permit for Hy-Vee company picnic to be held at Spring Lake Park on Friday, August 5 from 3 p.m. to 10 p.m.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve permit

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify)		Large group permit		

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 99 -2011 SHELTER: SLP #1 FEE: \$60.00 pd.

TYPE OF EVENT: Company Picnic DATE VALID: 8-5-11 HOURS: 3:00-10:00 p.m.

ORGANIZATION: Hy-Vee SIZE: 150

APPLICANT NAME: Nicole Blekestad

ADDRESS: 2010 Adams Street CITY: Mankato

ZIP: 56001 DAYTIME PHONE #: 625-9070

TENTS: — ELECTRICITY: ALCOHOL: bring their own

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: —

Amplified music or band requires Council approval

OTHER: _____

PERMIT APPROVED: _____

DATE: July 15, 2011

PERMIT DENIED: _____

REFER TO COUNCIL:

Nancy Gehrke by J. G.
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: Nicole Blekestad
Applicant

CITY OF NORTH MANKATO



REQUEST FOR COUNCIL ACTION

Agenda Item #12G	Dept: City Clerk	Council Meeting Date: 8/1/11
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TITLE OF ISSUE: Parking Request for Beans Plus Munchkin Markets, 2101 Rolling Green Lane, August 18 through August 21, from 8 a.m. to 6 p.m.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a parking request for Beans Plus Munchkin Markets at 2101 Rolling Green Lane to use the Park Department parking lot and for vehicles to park on the north side of Carlson Drive to Lookout and the west side of Rolling Green Lane to Timm Road for an event August 18 through August 21 from 8 a.m. to 6 p.m.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve request

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____		Parking request		

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 98 -2011 SHELTER: _____ FEE: _____

TYPE OF EVENT: Mundakin Markets DATE VALID: 8-18 HOURS: 8am-6pm
8-21 8-20 + 8-21
Sat + Sunday

ORGANIZATION: Beans Plus Events, LLC SIZE: _____

APPLICANT NAME: Irene Leitman

ADDRESS: 2101 Rolling Green Lane CITY: N. Mankato

ZIP: 56003 DAYTIME PHONE #: 507-625-7576

TENTS: _____ ELECTRICITY: _____ ALCOHOL: _____

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: _____
Amplified music or band requires Council approval

Parks Dept - Parking Lot For Volunteers

OTHER: Parking - Northside of Carlson to lookout and West Side of Rolling Green + Timm Road

PERMIT APPROVED: _____ DATE: July 15, 2011

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

Nancy DeBru
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

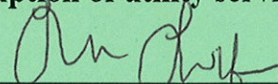
PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake: Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: 
Applicant

CLAIM REPORT
 BILLS PAID AFTER THE COUNCIL MEETING OF JULY 18, 2011
 END OF MONTH

69494	MMFL State Fastpitch	10% concession stand sales for MMFL Tourn.	\$163.77
69495	MII Life, Inc.-VEBA	VEBA contributions-Police, Wtr, Swr, San	\$1,550.35
69496	Madison National Life Insurance	long term disability-August	\$1,349.84
69497	Madison National Life Insurance	life insurance-August	\$615.16
69498	Madison National Life Insurance	voluntary life insurance-August	\$175.40
69499	North Mankato Civic & Commerce	fireworks contribution/Schwickerts	\$2,500.00
69500	HickoryTech	telephone bill-All Depts.	\$467.05
69501	Hy-Vee, Inc.	food for meeting & items for concessions-Pol & Caswell	\$1,053.80
69502	Sprint	PCS connection card data plan-Police & P/A	\$159.96
69503	Telrite Corporation	long distance phone bill-Mun Bldg	\$291.72
69504	Xcel Energy	electric bill-All Depts.	\$6,240.61
69505	John Deere Financial	equipment parts-Park Dept.	\$23.77
69506	Kraus-Anderson	state surcharge refund for Bldg Permit 11-0278	\$1,154.33
69507	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
69508	Cincinnati Insurance Company	insurance premium-Public Access	\$2,661.00
69509	ICMA Retirement Trust - 457	employee payroll deductions	\$5,003.85
69510	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$380.77
69511	MAYBA/Royals	10% concession stand sales for MAYBA Tourn.	\$229.59
69512	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
	Total		\$24,274.10

CLAIMS CONTINUED

General	\$15,607.91
Library	\$273.02
Bookmobile	\$44.77
Community Development	\$140.50
Contingency	\$2,500.00
2011 Construction	\$27.12
Water	\$1,370.31
Sewer	\$866.55
Sanitary Collection	\$404.15
Storm Water	\$159.08
Public Access	<u>\$2,880.69</u>
Total	<u><u>\$24,274.10</u></u>

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF JULY 18, 2011
END OF MONTH

None to report

List of Port Authority Bills in the Amount of \$0.00

Council Meeting of August 1, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$24,274.10

Council Meeting of August 1, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF AUGUST 1, 2011

1st Line/Leewes Ventures	items for concessions-Caswell	\$450.60
A+ Security, Inc.	monitoring of alarm system-Police & Fire Depts.	\$160.74
A-1 Key City Locksmiths, Inc.	supplies-Park Dept.	\$20.69
Alex Air Apparatus, Inc.	respirators, equipment testing & parts-Police & Fire	\$2,865.15
Ameripride Linen & Apparel Services	mats, gloves, uniform & towel service-All Depts.	\$637.40
American Pest Control	professional service-Sanitation	\$69.80
Anderson, Heather	travel expenses for conference-Admin	\$121.77
Audio Editions	audio books-Library	\$75.98
BDS Laundry Systems	equipment parts-Fire Dept.	\$423.65
Barnes & Noble	book-Library	\$18.89
Benco Electric Cooperative	electric bill-All Depts.	\$26,004.21
Blue Earth County	salary-Task Force	\$12,111.49
Blue Valley Sod	dirt & sod-Street, Caswell & Parkland	\$303.77
Bolton & Menk, Inc.	engineering fees-Sales Tax Fund & 2011 Const	\$6,953.23
Brennan, Jeremy	gas-Task Force	\$315.50
Brower, Nancy	refund water bill credit	\$52.85
C & S Supply Co., Inc.	supplies, equipment parts & trimmers-All Depts.	\$1,027.33
City of Mankato	wastewater fee for August-Sewer	\$65,000.00
Clearwater Recreation	drinking fountain-Parkland	\$3,117.10
Coca-Cola Refreshments USA, Inc.	pop-Caswell & Unallocated	\$345.10
Computer Technology Solutions	computer repair-Finance	\$64.43
Crystal Valley Cooperative	fertilizer-Caswell	\$207.71
Crysteel Truck Equipment	equipment parts-Street Dept.	\$35.22
Curb Appeal of Southern Minnesota	install concrete landscape curbing-Parkland	\$850.00
Dairy Queen West	ice cream & straws-Swim Fac & Caswell	\$684.11
Dehen, Mark	mileage-Mayor	\$53.28
DEMCO, Inc.	supplies-Library	\$79.09
Display Sales	supplies-Street Dept.	\$200.79
Diversified Metal Fabricators	trash receptacles-Park Dept.	\$520.00
Duo-Safety Ladder Corporation	equipment parts-Fire Dept.	\$19.91
EPA Audio Visual, Inc.	production equipment-P/A Equipment Replacement	\$100.43
Fastenal Companies	supplies-Comm Dev & Parkland	\$61.58
Ferguson Enterprises, Inc.	plumbing supplies-Street & Park Depts.	\$125.15
Flint Hills Resources	sealcoating oil-Street Dept.	\$24,979.79
Freyberg Petroleum Sales, Inc.	additive-Police Dept.	\$96.58

CLAIMS CONTINUED

Gale Group	books-Bookmobile	\$124.75
Godfather's Pizza	pizza-Caswell	\$27.00
GreenCare	lawn maintenance-Public Access	\$154.31
Haefner Auto Supply, Inc.	equipment parts-Task Force	\$95.27
Hancock Concrete Products	catch basin-Storm Water	\$594.86
Hansen Sanitation	refuse pickup-Sanitation	\$45,960.38
Hawkeye Foodservice Distribution	items for concessions-Caswell	\$856.36
Hawkins, Inc.	chemicals & equipment parts-Water Dept.	\$2,236.64
Hoffman Construction Co.	Estimate #8 CSAH 41/Carlson Dr/Howard Dr Ext.	\$371,781.92
Ingram Library Services	books-Library & Bookmobile	\$2,660.43
International Chemtex Corporation	equipment parts-Sewer Dept.	\$192.52
JM Promotions	tournament supplies-Comm Dev	\$173.44
Jeane Thorne, Inc.	professional service-Task Force	\$1,120.00
Johnson, Andy	equipment parts, supplies & travels-Task Force	\$419.84
Judd, John	supplies & travel expenses-Task Force	\$2,334.37
LJP Enterprises, Inc.	trailer rent-Sanitation	\$600.00
Leon's Custom Backhoe, Inc.	curb box repairs-Water Dept.	\$1,000.00
Lloyd Lumber Co.	building supplies-All Depts.	\$1,822.29
Mac Tools Distributor	grinder-Shop	\$223.33
Mankato Bearing Co.	equipment parts-Park Dept.	\$33.50
Mankato Oil & Tire Co.	tire & equipment parts-Caswell & Task Force	\$677.10
Mankato Tent & Awning Co.	screen & tent rental-Comm Dev & Port Authority	\$816.05
Metro Sales, Inc.	copier maintenance-Mun Bldg	\$169.00
Menards-Mankato	supplies-Park Dept.	\$79.82
Minnesota GFOA	registration for GFOA conference-Finance	\$225.00
MN Public Facilities Authority	principal & interest-GO Refunding Bond 2005 & Sewer	\$62,483.60
MN Dept of Employment & Economic	Thin Film grant repayment-Port Auth Revolving Loan	\$1,931.22
Moss & Barnett	legal services-Public Access	\$112.50
MRCI	wages for MRCI employees-Sanitation	\$8,319.38
Nachreiner, Jeremy	gas-Task Force	\$128.05
Neenah Foundry	catch basins-2011 Construction	\$9,527.38
Newman Signs	sign materials-Street Dept.	\$807.75
North Central International	additive & equipment parts-Street Dept.	\$209.72
North Kato Supply	supplies-Fire & Shop	\$295.56
Northern Safety Technology	equipment parts-Fire Dept.	\$97.79
Northern States Supply, Inc.	supplies-Sanitation	\$19.33
Northland Chemical Corporation	supply-Street Dept.	\$96.44
OverDrive	downloadable ebooks & audio books-Library	\$1,089.21
Pet Expo Distributor	aquatic service-Library	\$30.00
Petty Cash, Steven Mork	petty cash items-All Depts.	\$174.88

CLAIMS CONTINUED

Plant & Flanged Equipment Co.	equipment parts-Sewer Dept.	\$990.15
Pohlman, Tim	regional meeting fees-Fire Dept.	\$70.00
Premier Veterinary Center	animal impound-Police Dept.	\$1,404.87
Red Feather Paper Co.	supplies-All Depts.	\$653.96
Reliance Electric of Southern Minnesota	equipment parts-Water Dept.	\$81.87
River Bend Business Products	copier maintenance-Mun Bldg & Library	\$549.24
Road Machinery & Supplies Co.	equipment rental-Street Dept.	\$1,469.53
Sande, Wendell	car allowance for August-Admin	\$400.00
Sawatzky Pools, Inc.	pump-Park Dept.	\$1,061.94
Schilling Supply Co.	cleaning supplies-Caswell	\$874.81
Schultz, Dave LLC	curb & sidewalk repairs-2011 Construction	\$6,425.00
Schwicker's Tecta America	serv air conditioners & crane rental-Pol, Civil Def & P/A	\$437.00
Seppmann, Jadd & Sons	portable restroom rental-Park	\$75.74
South Central College	training-Police Dept.	\$400.00
Southern Minnesota Construction	emulsion oil & asphalt-Street Dept.	\$2,836.63
Sports Institute	professional service-Comm Dev	\$1,500.00
SPS Companies, Inc.	plumbing supplies-Street, Park & Water Depts.	\$101.32
Texas Refinery Corporation	grease & soap-All Depts.	\$908.93
Tool Sales Co.	creeper & supplies-Shop	\$137.44
United Rental	equipment rental-Street & Contingency	\$575.30
Viking Electric Supply	electrical supplies-Mun Bldg, Swim Fac & Comm Dev	\$1,962.68
Vinnies Minnesota Snow	shaved ice-Swim Facility	\$150.00
VoyageurWeb	upgrade website-Contingency	\$5,900.00
WW Blacktopping, Inc.	asphalt-Street Dept.	\$959.78
Wayne's Auto Body, Inc.	sandblast & body work-Street & Parkland	\$2,066.05
Wenzel Auto Electric Co.	equipment parts-Caswell	\$261.72
Zahl Equipment Service	supplies-Street Dept.	\$18.70
Total		<u>\$700,126.97</u>

CLAIMS CONTINUED

General	\$71,480.63
Library	\$3,702.70
Bookmobile	\$795.16
Community Development	\$2,202.92
Parkland	\$4,513.82
Contingency	\$6,193.93
Port Authority	\$386.55
Port Authority Revolving Loan Fund	\$1,931.22
GO Refunding Bond of 2005C	\$26,736.60
Local Option Sales Tax Construction	\$107.00
2011 Construction	\$394,580.53
Water	\$11,008.95
Sewer	\$102,608.25
Sanitary Collection	\$55,222.01
Storm Water	\$1,070.90
Public Access	\$341.81
Public Access Equipment Replacement	\$100.43
Minnesota River Valley Drug Task Force	\$17,143.56
	<hr/>
Total	\$700,126.97
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PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF AUGUST 1, 2011

Mankato Tent & Awning Co.	tent rental-Port Authority	\$386.55
MN Dept of Employment & Economic	Thin Film grant repayment-Port Auth Revolving Loan	<u>\$1,931.22</u>
Total		<u><u>\$2,317.77</u></u>

List of Port Authority Bills in the Amount of \$2,317.77

Council Meeting of August 1, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$700,126.97

Council Meeting of August 1, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

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Council Member Robert Freyberg